

**HIGHLAND RESCUE TEAM AMBULANCE DISTRICT**

**BOARD OF DIRECTORS MEETING MINUTES**

**Highland Station – 317 South Lookout Mountain Road**

**September 9, 2013, 4pm**

**CALL TO ORDER 4:17**

**BOARD MEMBERS PRESENT:** Robb Gair, presiding, Jim Espy, Ed Daniels, Steve Carpenter, and Wendy Henke

**OTHERS PRESENT:** Chief Jones, Christina Shea, and Barbara DeBoer

**ANNOUNCEMENTS:** None

**MINUTES OF PREVIOUS MEETING** were approved as amended. Chief Jones is going to rewrite hardship policy to reflect current practice.

**FINANCIAL REPORT** written report given by Christina Shea

We are 76% through the year. We had a good August with \$33,000 billed.

Christina Shea-“I looked carefully this month at the allowances, and I feel our projections are fairly accurate and we should meet our yearly revenue budget numbers.” Operations expenses are well below target – Total expenses are a little below target. Net change in fund balance of \$112K and a Change in net assets or “Net Income” of \$170K.

Chief Sharon Jones- The year end numbers look much better this month due to our ability to get credits for the old Lifepaks.

**Billing Report-** We seem to be running at average numbers for the year. August saw 49 calls with 23 transports.

**CHIEF’S REPORT-** written report given by Chief Sharon Jones

August orientation class has been completed with 6 EMT’s joining our team.

The 3 Lifepaks, pram and radios from the grant are in service now. Invoices have been received and have been submitted to the state.

CREATE grant proposals are underway for EMSAC.

The budget process is underway. Initial proposed 2014 budget will be submitted in October.

October 5<sup>th</sup> open house is coming up, all help is welcome.

Christina Shea- We just got our tax revenue estimate and it when down from \$145,000,000 to \$143,000,000 so we will lose roughly \$2,000 of tax revenue.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURN** 4:40
