

**HIGHLAND RESCUE TEAM AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
Highland Station – 317 South Lookout Mountain Road  
February 10, 2015, 4pm**

**CALL TO ORDER-** at 4:02

**BOARD MEMBERS PRESENT:** Jim Espy, presiding, Wendy Henke, Steve Carpenter, and Robert Keating.

**OTHERS PRESENT:** Chief Sharon Jones, Barbara DeBoer, Christina Shea, John Zima and Damon Brown.

**MINUTES OF PREVIOUS MEETING** were approved as written.

**CHIEF'S REPORT-** Written report given by Chief Jones

We had a great January- 54 calls and 24 transports. February has slowed down a bit with 8 calls and 3 transports.

**Current Active Staffing- no change.** 4 paid Paramedics, 14 volunteer paramedics; 1 volunteer Intermediate, 35 EMT's and 2 First Responders.

**6 EMTs have just completed orientation**

**State Grant** request submitted for a rebuilt ambulance

Rob Keating- What is the timeline for the approval process?

Chief Sharon Jones- Retac is in March. May is the state hearing and we find out in July. POs arrive in August.

Wendy Henke– Is the \$4745 grant revenue for this?

Chief Jones-No, it is from the create grant awarded last year.

Genesee is planning on moving to VHF in 2017 so we have plenty of time to budget and plan for it

**FINANCIAL REPORT** –written report presented by Christina Shea.

A very high billing month. Create grant came in so we had a high revenue month

Total revenue was \$37,800.

Nothing very remarkable for the month except for the high revenue.

Total expenses were well below target.

**Billing Report:** written report by Jill Ridenhour presented by Barbara DeBoer.

As mentioned earlier our January billings were very high at \$41,314. Cash received was as expected for January at \$10, 687. Please note the Patient comments attached to the billing report. We have been receiving a lot of “thank you for the great service” comments lately. We continue to monitor the bundle billing and how it effects our bottom line. It has not reduced our billing amounts and in fact has resulted in a slight increase.

**OLD BUSINESS**

**NEW BUSINESS:**

Rob Keating- Do we have any idea how expensive going to VHS will be?

Damon Brown- We have bought several already and they only run about \$300 per radio.

Jim Espy - Damon what did you mean by “you get what you pay for” are they not good radio’s?

Chief Sharon Jones –What is not good is the infrastructure. Antennas and towers need to be built up.

Rob Keating- Will we have expense with the infrastructure?

Chief Sharon Jones – It has been discussed that Genesee, Foothills and Highland should split the cost of approx. 75K needed in upgrades, so that would be \$25K required from Highland and we have time.

Meeting adjourned 4:23

