

**HIGHLAND RESCUE TEAM AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Highland Station – 317 South Lookout Mountain Road
May 12, 2015, 4pm**

CALL TO ORDER- at 4:05

BOARD MEMBERS PRESENT: Jim Espy, presiding, Wendy Henke, Steve Carpenter and Robert Keating.

OTHERS PRESENT: Chief Sharon Jones, Barbara DeBoer, Christina Shea, and Captain Damon Brown.

MINUTES OF PREVIOUS MEETING were approved as written.

FINANCIAL REPORT –written report presented by Christina Shea.

We are 33% through the year.

Revenue is ahead of target and all of our expense categories are below target.

Jim Espy- Is the tax revenue coming in faster or higher?

Christina Shea- No, It's just timing. By July we usually have received 90% of the whole year. Also the reason FICA is not at the same percentage as payroll in administration is because Quick books charges a direct deposit fee and puts the fee into the payroll tax (FICA) acct.

Billing Report: written report by Jill Ridenhour presented by Barbara DeBoer.

March billings were high keeping us well ahead of last year YTD.

CHIEF'S REPORT- Written report given by Chief Jones

April was very busy, May is slowing down.

Current Active Staffing- no change. 4 paid Paramedics, 14 volunteer paramedics; 1 volunteer Intermediate, 35 EMT's and 2 First Responders.

2 new paramedics to begin orientation.

Still evaluating the EMT-1 program

State Grant submitted for a rebuilt ambulance. We got very positive feedback.

9health Fair was a success. We had several people from the community tell us how thankful they are that we hold the fair.

Rob Keating- The attendance numbers are trending lower year after year for every location. There were several fairs close by the same day as ours, which we will ask 9health Fair to not schedule next year.

Genesee Fire Grant: Genesee Fire and FFR both submitted grants for VHS build outs.

Neither were awarded. The Board President of Genesee met with the Board president of FFR about this unnecessary competition.

Evergreen Fire was approved for a \$550,000 grant for a regional VHF radio project and has assured us that Highland will be included in this.

FFR is moving back to 800 radio's because Evergreen dispatch requested them to do so. Wildland will still use the VHF radio.

The DA has issued a subpoena for one of our EMT's. This is not a lawsuit against Highland. They are pursuing the patient who received a DUI. I have contacted our attorney to council our member on what he can say in regard to HIPAA.

Ballistic Grant hearing- For special ballistic PPE. Damon is working hard on this. We were able to get \$8000 of equipment with only \$1000 cost to Highland.

New Create Grant- Submitted another create grant for an EMT to go to paramedic school.

OLD BUSINESS

NEW BUSINESS:

Brad Sjostrom letter to the Board.

Chief Jones- What he is requesting is he does not want to pay his entire bill, specifically the portion his insurance company won't pay. I think he should pay this bill. He is not allowing for his deductible.

Wendy Henke- Haven't you have already given him his answer?

Rob Keating- I think he is confusing how hospitals write off bills. I think Jim ought to respond to him that we support the decisions made by the chief.

Jim Espy - We can't say we can write this off or else we would have to do this for everyone. He has no idea what our operating costs are.

Steve Carpenter- He has not even said that he has hardship he just doesn't feel he should have to pay it.

The Board agreed that Jim would respond to his letter and that he did have to pay the remainder of his Highland bill.

Meeting adjourned 4:33