

**HIGHLAND RESCUE TEAM AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Highland Station – 317 South Lookout Mountain Road
June 9, 2015, 4pm**

CALL TO ORDER- at 4:26

BOARD MEMBERS PRESENT: Jim Espy, presiding, Wendy Henke, Steve Carpenter and Roxanne Lenny

OTHERS PRESENT: Chief Sharon Jones, Deputy Chief Ron Quaife, Barbara DeBoer, Christina Shea, and Captain Damon Brown.

MINUTES OF PREVIOUS MEETING were approved as written.

FINANCIAL REPORT –written report presented by Christina Shea.

Revenue is ahead of target and all of our expense categories are below target. We will be filing the audit report that we have already approved. The budget cycle will be starting next month

Billing Report: written report by Jill Ridenhour presented by Barbara DeBoer. May billings were \$30,374 with year to date at \$167,365. We are still trending about 15% higher than last year and 2014 was a good billing year.

CHIEF'S REPORT- Written report given by Chief Jones
April was very busy, May is slowing down.

Current Active Staffing- 4 paid Paramedics, 15 volunteer paramedics (2 reserve); 1 volunteer Intermediate, 44 EMT's (10 on LOA /reserve) and 2 First Responders.

We need to hire 6 or 7 more EMT's which is hard to do in the summer.

State Grant submitted for a rebuilt ambulance. We got very positive feedback, feeling confident about getting the grant.

New Create Grant- We received another create grant for an EMT to go to paramedic school. We will have to come up with the matching funds -\$4152.

Intermediate Program- HRT's Paramedic Supervisor is currently in the process of evaluating and counseling EMT-I applicants for the EMT-I program. Chief Jones will be applying for a CREATE grant to help with the cost. (\$2200 per student and 8 are currently interested)

Jim Espy – "I thought they were phasing that program out."

Chief Jones- "The year we have heard it will be phased out is 2020. After that the members will have to decide to take a bridge course to a Paramedic or revert back to BLS."

Wendy Henke- "Can you tell me what an EMT-I can do?"

Deputy Chief Ron Quaife- "They can do essentially the same thing as a paramedic but the intermediate has to call in to get approval for procedures whereas the paramedic can work more independently."

Special Events- We have quite a few again this summer. Chief Jones is evaluating compensation for the membership at these extra events as well as charging for our time.

Lifesaver Award was presented on May 19th to our crew that helped save a woman's life at Walmart earlier this year.

OLD BUSINESS

Brad Sjostrom:

Mr. Sjostrom was expected at the Board meeting based on his correspondence with Jim Espy. He did not attend.

Chief Jones- "Does the Board feel that Mr. Sjostrom should pay his bill? Am I free to send this to collections?"

Barb DeBoer- "Jill got the insurance company to pay what they did after resubmitting his claim twice. The remaining portion is his deductible."

Wendy Henke- "Yes, he has to pay his deductible. " All Board members agreed with Wendy.

NEW BUSINESS:

Meeting adjourned 4:45