

**HIGHLAND RESCUE TEAM AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Highland Station – 317 South Lookout Mountain Road
August 11, 2015, 4pm**

CALL TO ORDER- at 4:08

BOARD MEMBERS PRESENT: Jim Espy, presiding, Steve Carpenter, and Robert Keating.

OTHERS PRESENT: Chief Sharon Jones, Christina Shea, Lt. John Zima and Captain Damon Brown.

MINUTES OF PREVIOUS MEETING were approved as amended.

FINANCIAL REPORT –written report presented by Christina Shea.

We are 59% of the way through the year.

We are well above target for revenue and below target in all of our expense categories.

The net change in fund balance is \$237K with a change in net assets of \$196k. The cash balance at month end is \$604K (LOSAP \$180K).

2015 Audit Discussion: The Board would like to retain Howard Masini again. Christina will request a proposal from him.

Billing Report: written report by Jill Ridenhour presented by Christina.

CHIEF'S REPORT- Written report given by Chief Jones.

We have been very busy lately. There were 59 calls and 25 transports in July. August month to date has 22 calls and 13 transports.

Current Active Staffing- 4 paid Paramedics, 11 volunteer paramedics (2 reserve);

1 volunteer Intermediate, 44 EMT's (10 on LOA /reserve) and 2 First Responders.

We are short on medics because so many are on LOA or reserve. We need to have an orientation class for Paramedics and 6-7 EMT's.

State Grant request awarded for ambulance rebuild. Purchase order not yet received. Plan to start the rebuild process in October.

CREATE grant of \$28K awarded for the EMT-I class which is to start in September

Revel Marathon completed. HRT did fine despite Marathon operating problems.

USA Pro-cycling to come through our district August 23.

HRT Open house is on the 22nd. All are welcomed. The Highlander was sent out in preparation for this event.

3 calls dropped just before the meeting. Ron is on the call but congratulations to him.

Jim Espy acknowledged Chief Jones many contributions to Highland and presented her with a card and gift from the Board.

Captain Brown presented Chief Jones with an award and thanks on behalf of the Highland Rescue Team membership.

No old Business

NEW BUSINESS:

Reserve Member Policy 2.6

Chief Jones asked to table this due to not seeing expected changes.

A Motion to Confirm Ron Quaipe as Chief was made by Rob Keating. The motion was seconded by Steve Carpenter. All voted in favor of the motion.

A Motion was made to confirm Sharon Jones as Deputy Chief. Rob Keating seconded the motion. All voted in favor of the motion.

Meeting adjourned 4:37