

**HIGHLAND RESCUE TEAM AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Highland Station – 317 South Lookout Mountain Road
January 17, 2017**

Chairman Robert Keating called the meeting to order at 4:10 p.m.

Other Directors present were Wendy Henke, Steve Carpenter and John Zima.

Others present: Christina Shea, Barbara DeBoer, Chief Jan Keating, Mary Heinz, Dave Mealiff, Taylor Gray and Captain Damon Brown.

ANNOUNCEMENTS: Chief Keating introduced the Highland Team members who were present for the board meeting. Lt. Taylor Gray has been a member for 14 years and is part of our Wildland Team, Mary Heinz is a weekend supervisor and has volunteered with HRT for 5 years and Dave Mealiff is a volunteer paramedic and has been a member for 4 years.

MINUTES OF PREVIOUS MEETING

November minutes were approved as written.

FINANCIAL REPORT – see written report by Christina Shea

Audit is starting very early this year, February 1st-2. It will be a challenge to have LOSAP done.

This is a soft year end close so there will be several changes before the audit.

Fee revenue was 20K lower than budgeted.

Operations expenses were \$17,500 lower than expected.

Capital is at budget

Net Change in Fund Balance is (\$35.5K). Change in net asset or net income is \$35.5K. Cash balance at month end is \$456K (LOSAP 222K).

Rob Keating would like to see an aged receivable report. Christina agrees and thinks it would be helpful to chart the Accounts receivable and the revenue trend line.

Billing Report: written report presented by Barb DeBoer.

December billings were \$18,000. We continue to trend lower than last year by approximately 21%. Cash Receipts were \$21,786. We wrote off \$8,422 to bad debt because it was uncollectable. 3 accounts were sent to collections.

CHIEF'S REPORT-

Written report given by Chief Keating.

Our call volume continues to concern us and we are keeping a close eye on it. For January so far we have had 24 calls, 9 transports

Current Active Staffing- 4 paid paramedics (2 PRN); 9 volunteer paramedics (1 reserve). 1 volunteer Intermediate; 32 EMT's (2 on reserve), 1 First Responder. Our staffing continues to be a concern with us.

New Rookie class- We have 6 EMT's and they are half way through orientation.

Field Training Officer (FTO) Program- training the trainers- The training continues and we had a good session last night with a dinner.

Annual Dinner Planning

9HealthFair- Saturday, April 29

OLD BUSINESS:

NEW BUSINESS

District Filings: Barb announced that the annual District Filings were complete and had been filed with the appropriate government agencies.

Board contacts were confirmed and posting places were reviewed and confirmed.

Medicaid Recertification: Barb shared with the Board how difficult the states process was for recertification. It is a new system program and the state does not know how to run it- it has already been pushed back 1 year from its original "go live" date. Highlands's application has been denied several times now because of 2 factors. One is because of the Affordable Care Act, statute is requiring board members social security numbers and birth dates. Barb has tried to work around this requirement without success. The second issue is data points from this application are compared to our past Medicare application and key data points are different such as who is our chief. Barb is trying to work with Jill to access the Medicare data base and get these updated.

The Board members do not want to provide any personal data because they do not trust the systems security. They asked Barb to talk to other Special Districts to find out how they are dealing with these issues. The question also was asked what would happen if we didn't recertify with Medicaid because the amount we receive from them is minimal.

Community Paramedicine:

Rob Keating brought up an article he read in the Canyon Courier about Evergreen partnering with St Anthony's and offering community paramedicine. Rob is not sure if there is money in it, or if we would need additional staff, but feels it is something we should look into.

John Zima mentioned we talked about doing a 5-10 year outlook and this could be a part of that.

Rob Keating commented that if revenue is going down and there may be other revenue streams available to us we should learn more about it.

Barb mentioned that Rowan was pursuing his certification.

Steve Carpenter said that this sounds like visiting nurses.

Wendy Henke is concerned about liability.

Damon explained that a lot of the areas that have incorporated this are remote areas.

Chief Ron Quaife was very much against it. He felt they would be paying paramedics less to do the same thing nurses do now. We would have to get our paramedics recertified. It is really unknown. His feeling was let Evergreen pilot programs like this and we can see how it evolves.

The meeting was adjourned at 5:07