

**HIGHLAND RESCUE TEAM AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Highland Station – 317 South Lookout Mountain Road
October 16, 2018**

Chairman Robert Keating called the meeting to order at 4:07

Directors present: Robert Keating, John Zima, and Steve Carpenter

Others present: Assistant Chief Jan Keating, Chief Alan Feldman, Barbara DeBoer, Christina Shea,

MINUTES OF PREVIOUS MEETING

The September 2018 minutes were approved as written by unanimous vote.

FINANCIAL REPORT

September Financials - see written report by Christina Shea

September had another high month of fee revenue. Total revenue is well above target.

Operations expenses are above target because wildland revenue and expenses have been higher than expected and will require us to file an amended budget. Training was high this month because of reimbursement for paramedic education.

Apparatus was high because our annual monitor service payment was due.

Administration expenses are below target. Total expenses are just below target.

Change in net assets or "net Income (Loss)" of \$140K

Cash balance at month end is \$746 (LOSAP \$258K)

Budget Update:

The garage project will move into 2019 so we have to decide what to ask the Foundation for if anything. We decided to increase the Wildland revenue up to 50K and wildland expenses up to 40K which is more representative of the past 3 years.

Jan Keating feels we may want to increase the fee revenue.

Barbara DeBoer mentioned that the disallowed and the bad debt were running at 50% for the year.

Billing Report: September Billing - see written report by Barbara DeBoer

We had a strong September. Charges for September were \$46,307 with YTD billings at \$298,420 and cash receipts for the year at \$139,889. We continue to watch Payer Production Statistics closely. We are seeing a slight decline in Medicare patients, a 15% decrease in Commercial insurance patients and a significant increase in Private/Self-pay patients. The Private and self-pay patients are the hardest to collect from.

CHIEF'S REPORT

Written report presented by Chief Feldman.

YTD calls are at 545 with transports at 211. So far this month we have had 27 calls with 11 transports.

Garage update: We will be pushing the garage to next year. We started excavation but they realized we have to pull permits. The county does not allow you to build on property that you don't own. Mt Vernon has already approved the gift of the land but because they are a metro district there will have to be a vote. Lawyers have been contacted and the vote is being scheduled.

Radios- Foothills is moving forward and in the process of hiring a new Chief. Conversations with the interim Chief have been very positive and there is agreement that we will all move forward together on radios.

Joint Board Meeting- Chief Feldman thinks it is important that we still schedule the boards to meet but feels we need to give the new chief some time to settle in and not press the point in the immediate future.

Jeffcom- still down 30 people but feels they are doing a good job. As it stands today we still don't have numbers for our 2019 budget. We have been told the cost per call will not change but we don't agree on the call volume.

Rob Keating asked how they calculated call volume.

Jan Keating responded that they work off of 2 reports that have conflicting numbers. We are sure of our numbers but we don't know if they will accept them.

Orientation- 9 new BLS members and 1 paramedic

OLD BUSINESS:

Hero LOSAP Program Update

All the backend work has been completed and we are in the process of getting the approvals to have the money moved from COLOTRUST to the Lincoln Financial group. We will hopefully have this completed by our membership meeting later this month so we can roll it out to the members and answer any questions they may have.

NEW BUSINESS:

Website Launch

Highland's new website was officially launched today. The address is <https://www.colorado.gov/pacific/highlandrescue>. Hopefully you will all find it to be more informative, interactive, and visually appealing. There is a drop down menu with pictures of the board. I would like each of our board members to give me a brief bio to publish below their pictures. We still have some work to do adding content.

Adjournment: The meeting was adjourned at 5:07 p.m.